

Solicitation Review and API Recommendation

Department/Division Engineering & Public Works/Streetscape Division
Project Name/Number Landscape Maintenance, South Central County Roadways Medians
Contract Manager Michael Rawls
Phone/e-Mail 561-801-2349
Estimated Date of Advertising June 2023 Estimated Dollar Value of Project \$130,000.00 Type of Solicitation Landscape Grounds Maintenance
Type of Solicitation Landscape Crounds Wainternance
The following steps have been taken in the review of the scope of services and terms:
EARLY/FORMAL REVIEW*
A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.
Special contract requirements are included due to the following:
This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.
This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:
Upon Research of data base, 11, S/M/SBE, available vendors. SBE Price preference.

~	The following opportunities have been combined to increase the competition among S/M/WBE firms:
busi	tract 22-012, Lot #2 is being rebid due to existing vendor defaulted and went out of ness. Lot One vendor, Maia Lawn and Landscape will continue to service Lot #1 er contract 22-012 as the SBE vendor.
	The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:
	The project will be advertised for a minimum of 30 days unless where practical or for a longer
ت	period if required by state law.
/	Researched relative availability for the particular good or service at the prime and subcontractor levels.
/	Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
V	Complete Goal Setting form with backup documentation.
<u> </u>	The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the <u>No API</u> recommendation on the Goal Setting Worksheet.
V	Forward to the OEBO for review.
	If the OEBO agrees, submit to the Purchasing or Originating Department.
	If the OEBO disagrees, change and submit to Purchasing or Originating Department.

MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

^{*}A Solicitation Signature Page should be attached and signed at each step of the review process.

PALM BEACH COUNTY OF BOOM DESCRIPTION OFFICE OF FOUND BUSINESS OF BIG BUSINESS

SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Engineering & Public W Department/Division	orks/Streetscape Division								
B. A	ce for South Central County Roadway								
Michael Rawls Contract Manager									
561-801-2349 mrawls@pbcgov.org Phone/ E-mail									
June 2023 Estimated Date of Advertising	\$130,000.00 Estimated Dollar Value of Project								
Landscape Grounds Maintenance Type of Solicitation									
DEPARTMENT/DIVISION/OFFICE	SIGNATURE AND DATE								
Originating Department/Division	PBC Engineering/Streetscape Division								
Department/Division Director	Jul h Bent								
OEBO	AngelaSi								
Goal Setting Committee Chairperson									

GOAL SETTING

Project Summary Worksheet Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Engineering & Public Works/Streetscape Division DATE: March 1, 2023

SOLICITATION NAME: Landscape Maintenance South Central County Roadways Medians PROJECT No. TBD

TYPE OF SOLICITATION: IFB CATEGORY: GOODS & OTHER SERVICES

SCOPE OF PROJECT:

PBC Engineering Streetscape Division will be issuing new ground maintenance specifications for a new solicitation to provide landscape grounds maintenance for South Central County Roadways Medians. This is a replacement for Lot #2 under existing contract 22-012. The existing vendor defaulted and went out of business.

COMMODITY		ESTIMATED	PERCENTAGE OF
CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	COST	PROJECT COST
98852	Landscaping (Including Design, Fertilizing, Planting, etc.,	\$ 130,000.00	100.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
10 740 - 10 A-20			0.00%
		VIDEOUS SERVICES	0.00%
			0.00%
COLE DIVERS			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$130,000.00	100.00%

AVAILABILITY TOTAL FIRM RACE/ETHNICITY PERCENT OF WORK NON-Total COMMODITY SBE WBE M/WBE AABE NABE S/M/WBE **SMWBE** HABE ABE 9885 126 11 100.00% 115 0 0 0 0.00% 0 0 0 0.00% 0 0 0 0.00% 0 0 0 0.00% 0 0 0.00% 0 0 0.00% 0 0 0.00% 0 0 0.00% 0 0 0.00% 0 0 0.00% 0 0.00% 0 0 0.00% 0 0.00% 0 0.00% 0 0 0.00% 0 0.00% 0 0 0.00% 0 0 0.00% 0.00% Total 4 0 11 115 126 100.00%

GOAL SETTING

Project Summary Worksheet Availability Adjustment/Weighting

ORIGINATING DEPARTMENT:

Engineering & Public Works/Streetscape Division

DATE: March 1, 2023

SOLICITATION NAME:

Landscape Maintenance South Central County Roadways Medians

PROJECT No.

CATEGORY: GOODS & OTHER SERVICES

TBD

WEIGHT

TYPE OF SOLICITATION: IFB COMMODITY AVAILABILITY

		Programme of the				KE KE KE		Total	NON-
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	S/M/WBE	SMWBE
98852	0.05556	0.00000	0.03175	0.00794	0.00000	0.01587	0.00794	0.08730	0.91270
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
TOTAL	0.05556	0.00000	0.03175	0.00794	0.00000	0.01587	0.00794	0.08730	0.91270
X1	5.56%	0.00%	3.17%	0.79%	0.00%	1.59%	0.79%	8.73%	91.27%

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

GOAL SETTING

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ORIGINATING DEPARTMENT: Engineering & Public Works/Streetscape Division DATE: March 1, 2023 SOLICITATION NAME: Landscape Maintenance South Central County Roadways Medians TBD PROJECT No. IFB CATEGORY: GOODS & OTHER SERVICES TYPE OF SOLICITATION: **AVAILABLE APIS:** SBE Price Preference DEPARTMENT RECOMMENDED API: SBE Price Preference Carl Bengtson, Manager, PBC Engineering Streetscape Division DEPARTMENT REPRESENTATIVE NAME 3-2-23 DEPARTMENT REPRESENTATIVE SIGNATURE **OEBO RECOMMENDED API:** SBE Price Preference 3/10/22 Angela Smith OEBO REVIEWER NAME OEBO REVIEWER SIGNATURE **GOAL SETTING COMMITTEE DETERMINATION** Ordinance Reference: GSC DATE:_ **GOAL SETTING COMMITTEE CHAIRPERSON NAME GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE**